

**Attachment H: School District Review Program  
Directions for Reviewing School Districts in  
American FactFinder**

**2007 - 2008**

**U S C E N S U S B U R E A U**

*Helping You Make Informed Decisions*

## Purpose

These instructions for reviewing school district boundaries in American FactFinder (AFF) are being provided so that participants in states that have chosen the digital update option, and therefore receive school district boundary shapefiles, will have a method by which their local superintendents can review their current Census Bureau school district boundaries online.

After using AFF to review their school district boundaries, local superintendents can print area maps, on which they can annotate boundary changes and forward to their State Mapping Coordinator for verification and updating. AFF allows viewing at street level detail with features such as roads, waterways, county, and place boundaries

We ask that all local superintendents be provided with these instructions, which can be obtained from the 2007-2008 School District Review Program website under Program Materials.

## Reviewing School Districts in American FactFinder

### ❖ California: Bishop Joint Union High

Go to:

[Census Bureau Home Page \(www.census.gov\)](http://www.census.gov)

Click on:

[American Fact Finder](http://factfinder.census.gov)

- ❖ In the left hand side menu, set your cursor over the **Maps** link.
- ❖ In the menu that appears, select the **Reference Map (Boundaries)**.

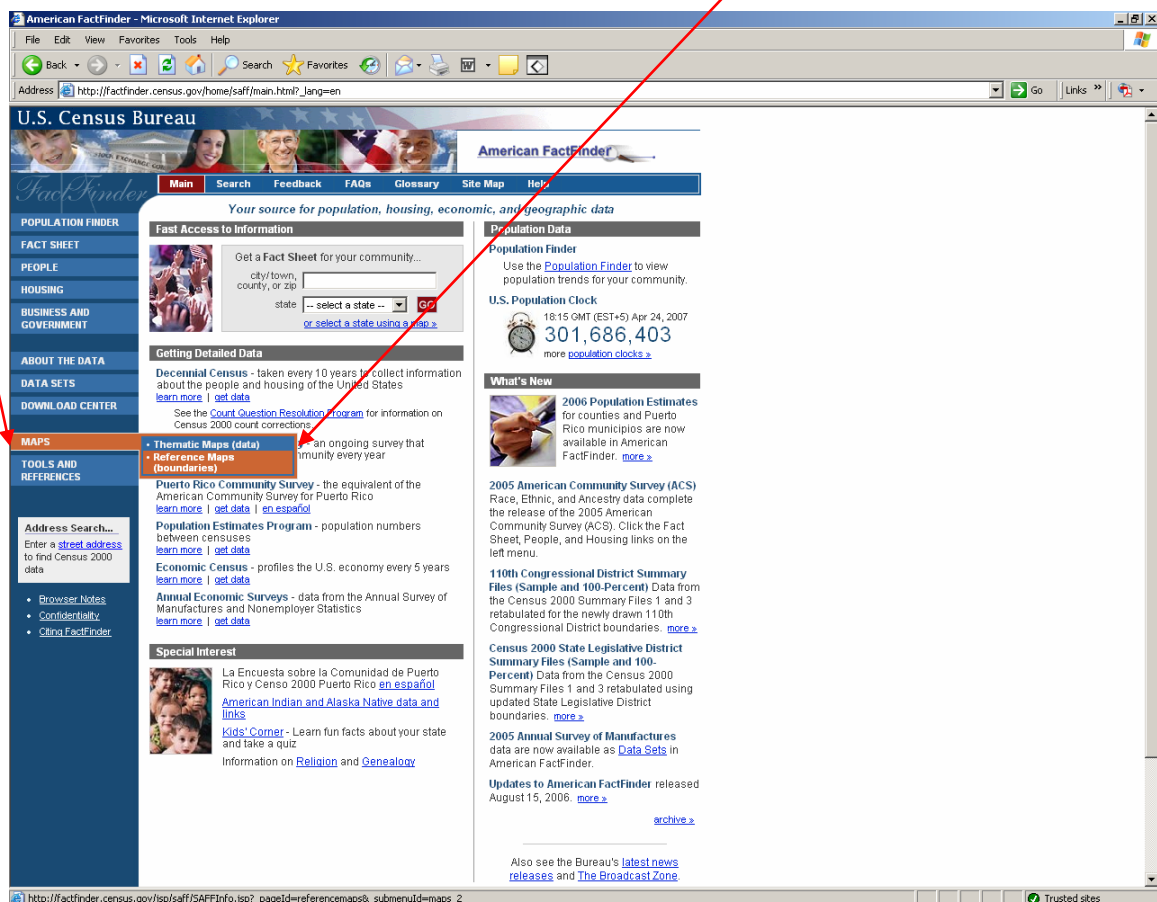
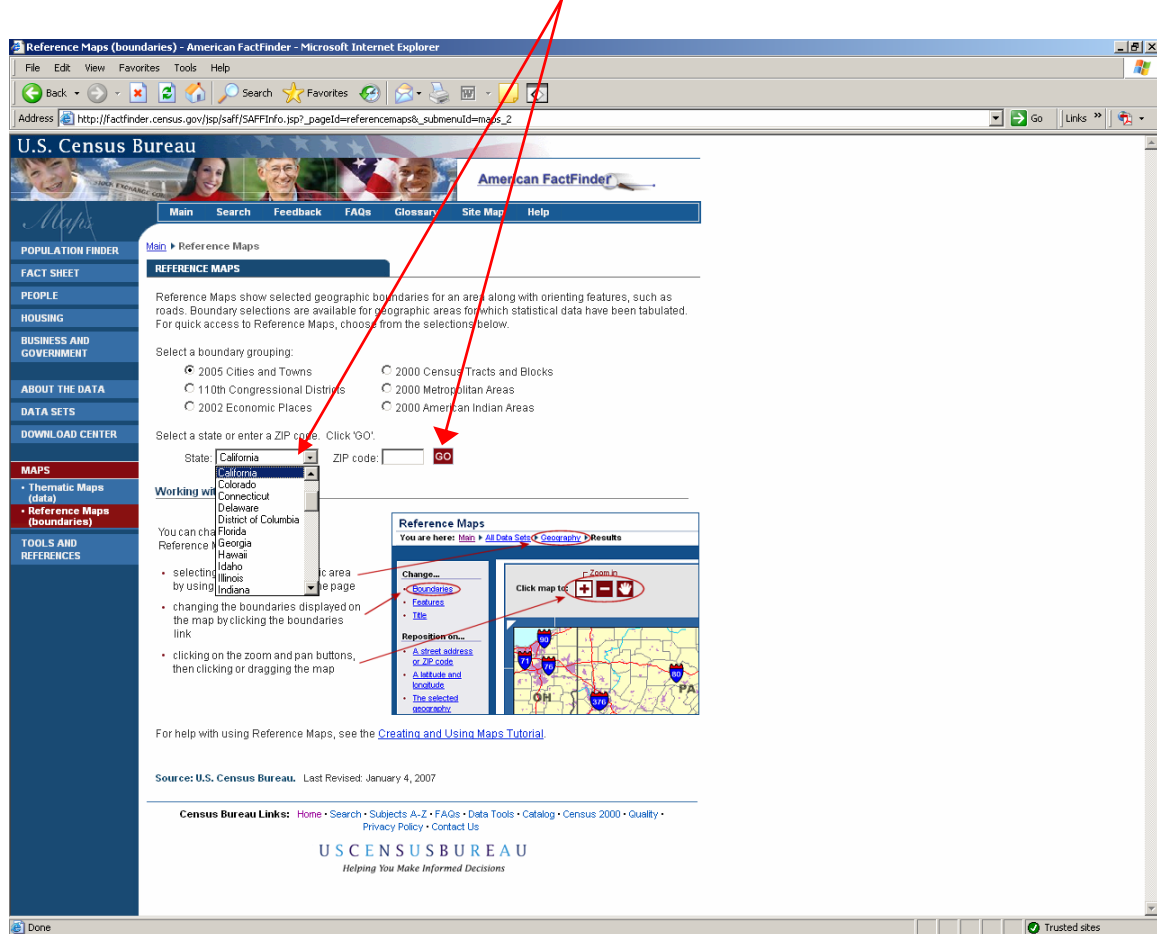


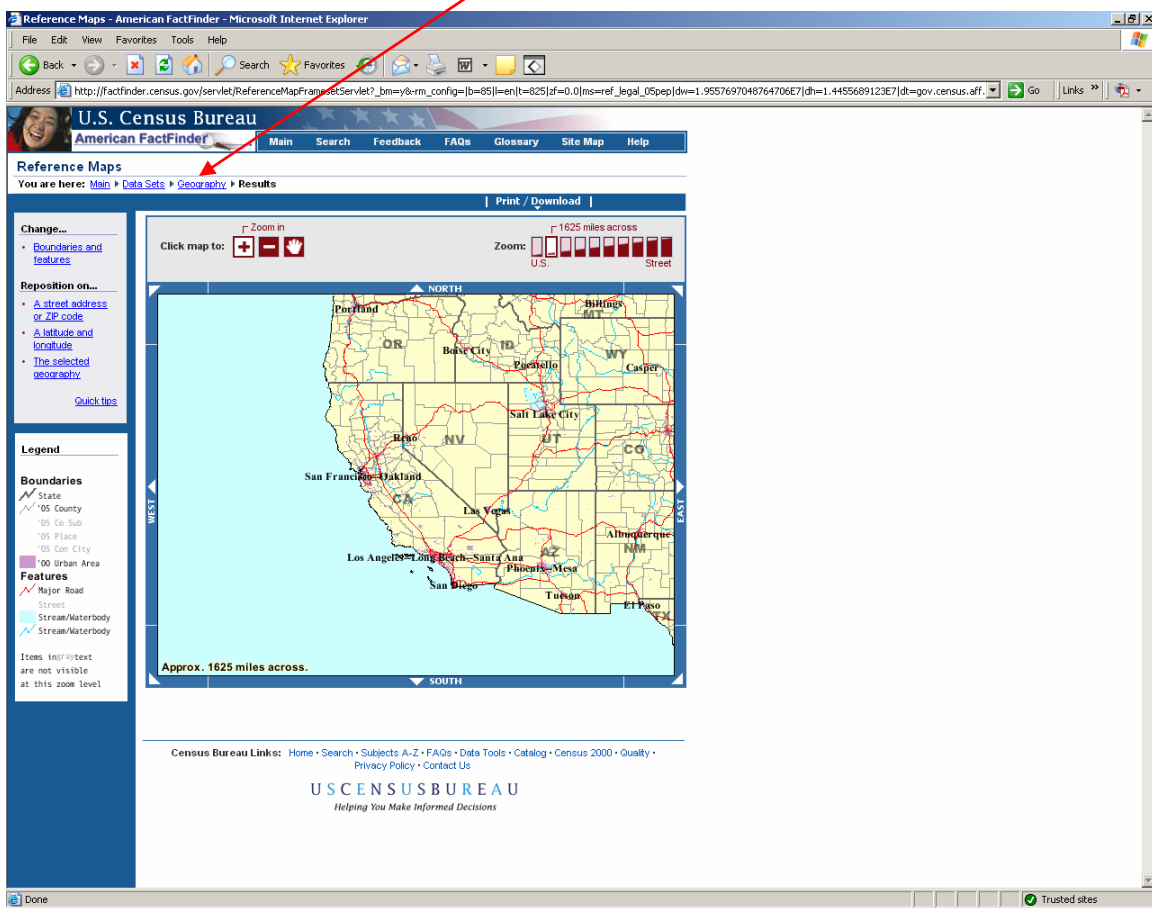
Figure 1

- ❖ In the “Select a state or enter a ZIP code” drop-down bar, select
  - “California” and click the Go button.



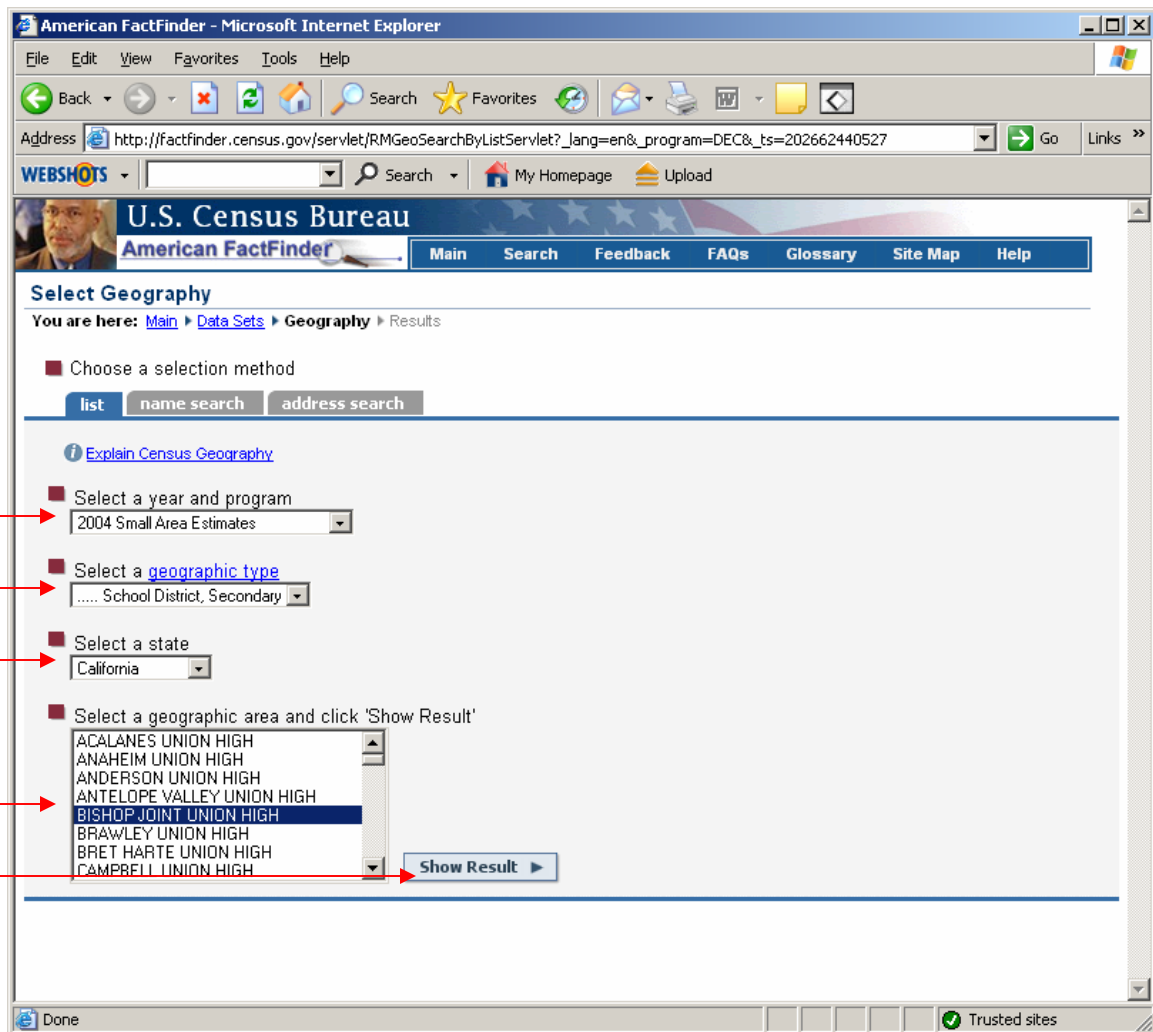
**Figure 2**

- ❖ In the upper left hand portion of the screen there is a text line “You are here: Main ► Data Sets ► Geography ► Results” where several of the items are hot linked. Click on the “...►Geography...” link in this line.



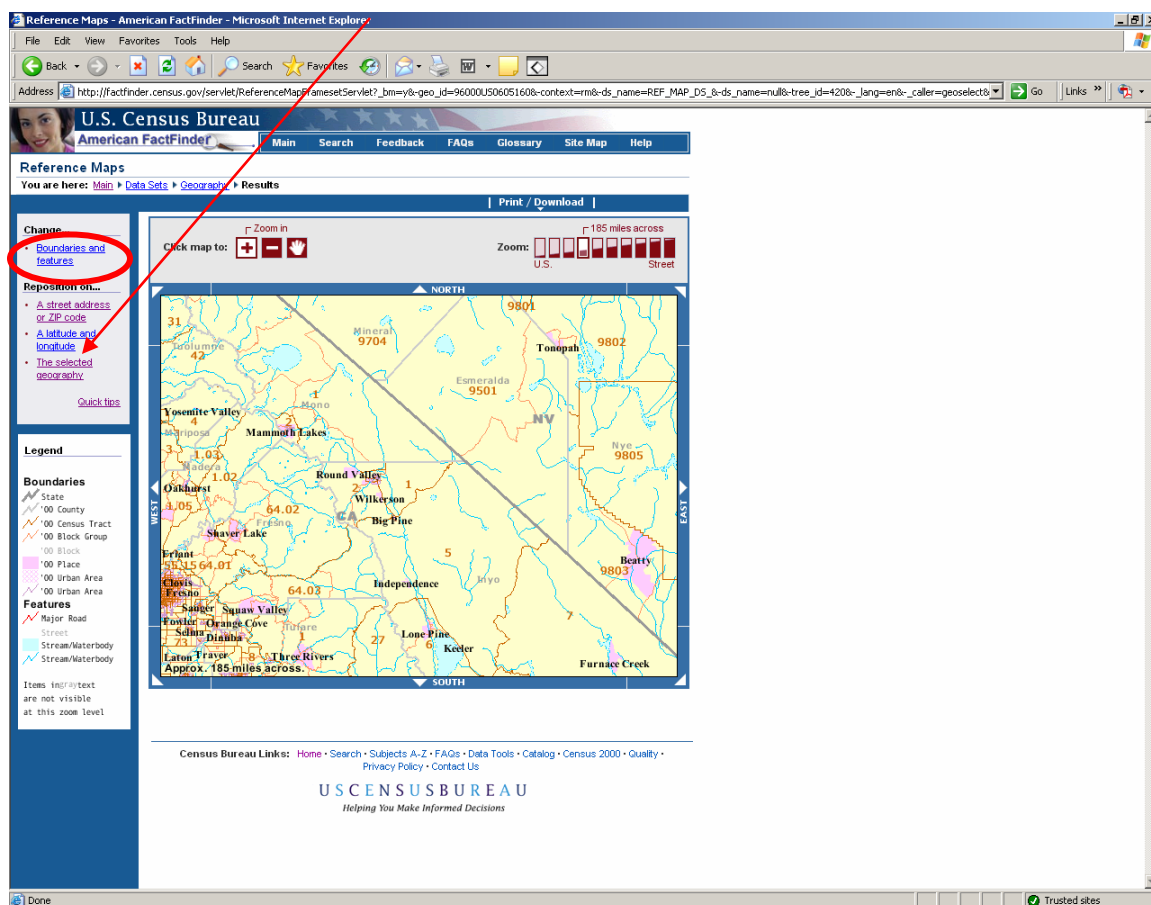
**Figure 3**

- ❖ In the "Select year and program" drop-down bar, select
  - **Census 2004 Small Area Estimates.**
- ❖ In the "Select a geographic type" drop-down bar, select
  - **School District, Secondary.**
- ❖ In the "Select a state" drop-down bar, select
  - **California**".
- ❖ Next, select **Bishop Joint Union High**
- ❖ Click **Show Results**.



**Figure 4**

- ❖ By default, the map contains multiple geographic layers. **In order to view the school district boundaries;**
  - click the **Change... Boundaries and Features** link in the grey box on the upper left hand side of the page and a new window will appear. (See Figure 6.)



**Figure 5**

❖ **Boundaries Tab**

- ❖ By default, the “2006 Population Estimates” selection appears.
- Click on the drop-down bar and select “**2004 Small Area Estimates**”. Once you make this selection, a new set of boundary selections appears. (See **Figure 7.**)

American FactFinder - Microsoft Internet Explorer

Update Cancel Help

Boundaries Features Title

Choose a survey instance and select a group of boundaries

2006 Population Estimates

Sub-State Areas  
... or select boundaries from the table

Boundary	Label
<input type="checkbox"/>	Region
<input type="checkbox"/>	Division
<input checked="" type="checkbox"/>	State
<input checked="" type="checkbox"/>	2006 County
<input checked="" type="checkbox"/>	2006 County Subdivision
<input checked="" type="checkbox"/>	2006 Place
<input checked="" type="checkbox"/>	2006 Consolidated City
<input checked="" type="checkbox"/>	2000 Urban Area*

\* 2006 Population Estimates program does not include this geographic type. Boundary provided for reference only.

**Figure 6**



- ❖ Still under the **Boundaries** Tab
- ❖ In the new window, in the left column, check
  - **School Districts, Secondary.**
  - **UN-check** the boundary and label boxes for (this is optional)
    - 2005 Place
    - 2000 Urban Area

The boundary and label boxes for “**2005-2006 School District; Secondary**” remains checked.

American FactFinder - Microsoft Internet Explorer

Update Cancel Help

**Boundaries** Features Title

Choose a survey instance and select a group of boundaries

2004 Small Area Estimates

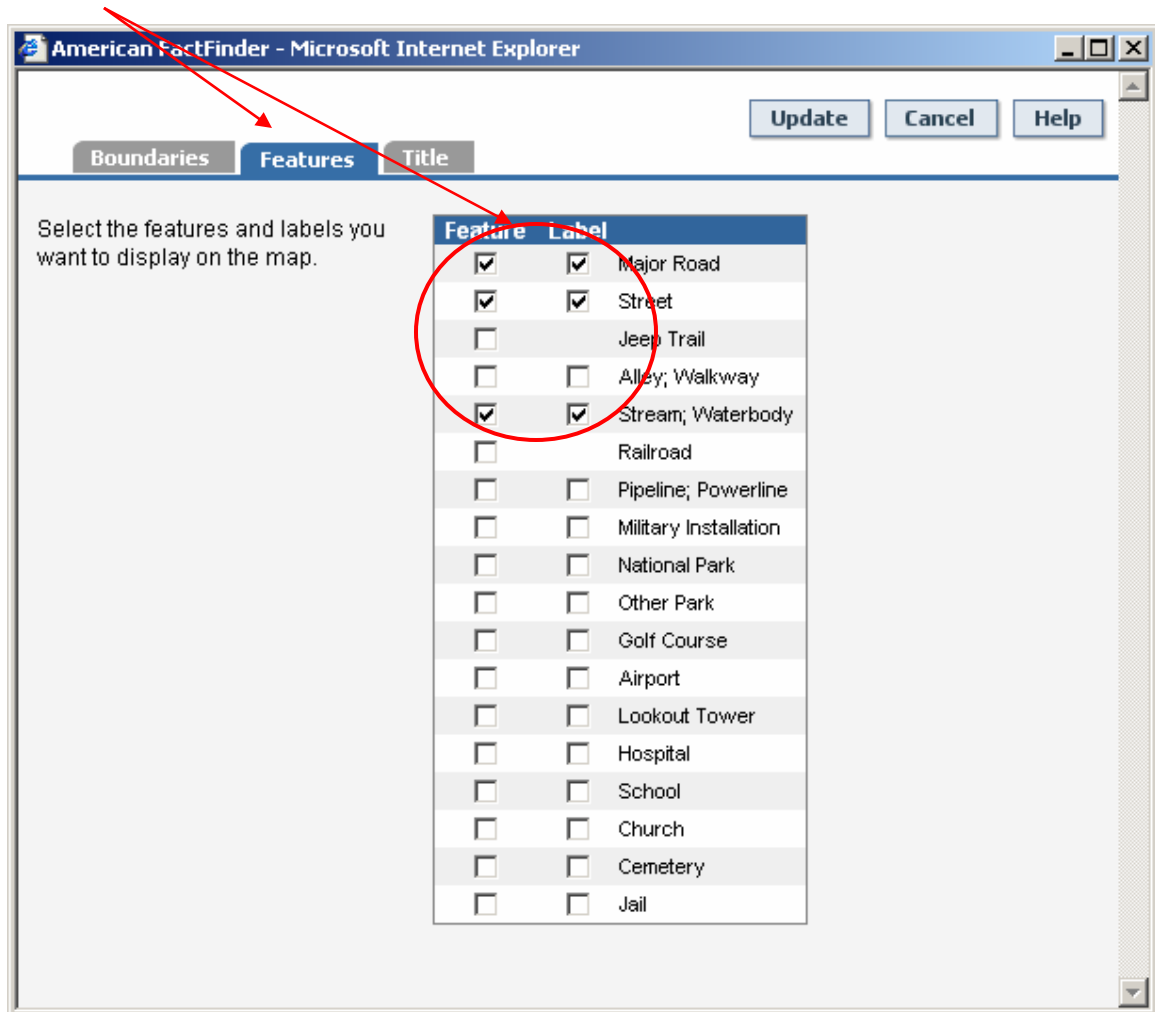
☐ School Districts, Elementary  
☒ **School Districts, Secondary**  
☐ School Districts, Unified  
 ... or select boundaries from the table

Boundary	Label	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	State
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2005 County
<input type="checkbox"/>	<input type="checkbox"/>	2005 Place*
<input type="checkbox"/>	<input type="checkbox"/>	2000 Urban Area*
<input type="checkbox"/>	<input type="checkbox"/>	2005-2006 School District; Elementary
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>2005-2006 School District; Secondary</b>
<input type="checkbox"/>	<input type="checkbox"/>	2005-2006 School District; Unified

\* 2004 Small Area Income and Poverty Estimates program does not include this geographic type. Boundary provided for reference only.

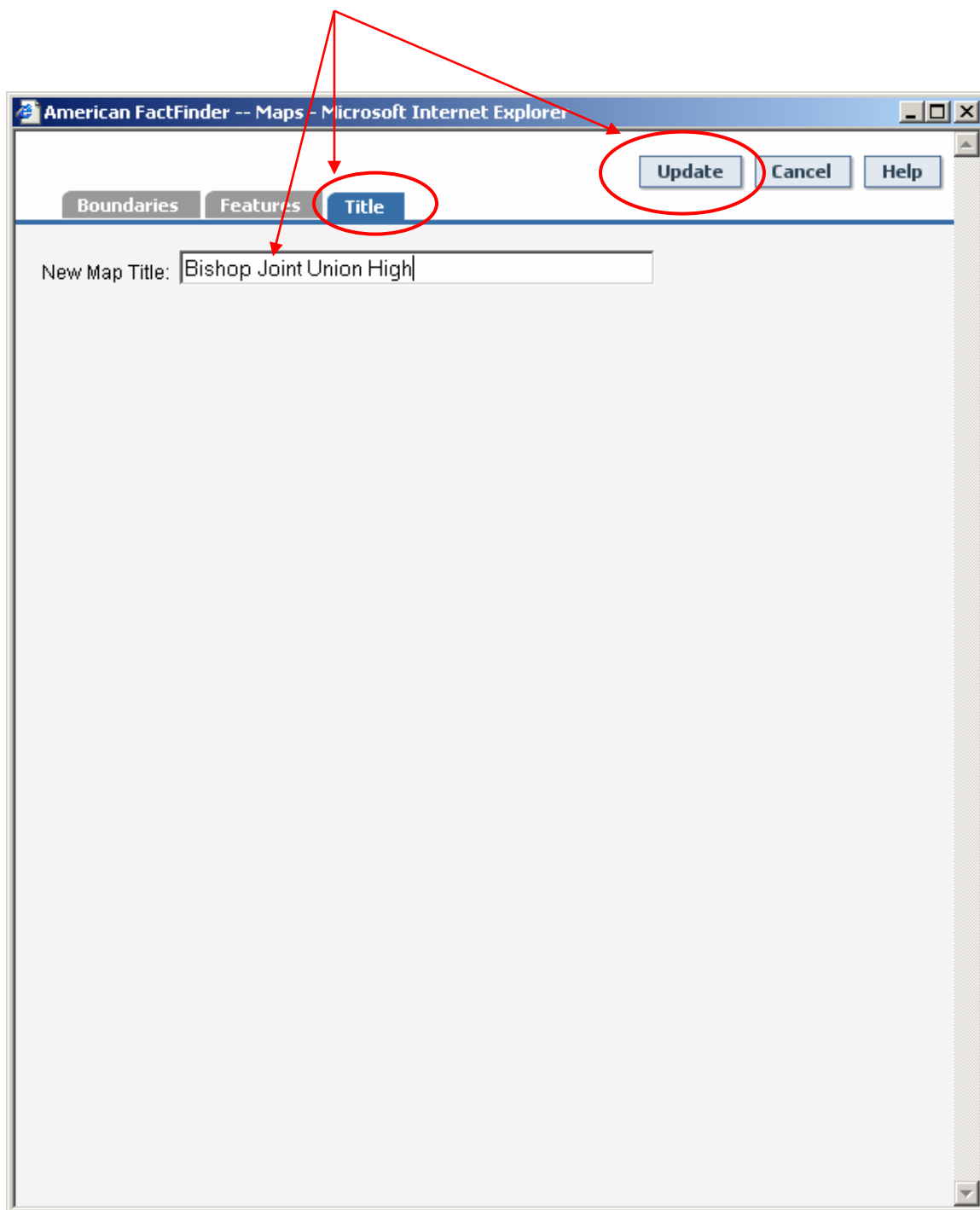
**Figure 7**

- ❖ Under the **Features** tab you can check boxes for other features (rivers, roads, etc.). These features are pre-selected.



**Figure 8**

- ❖ Click “**Title**” to add a title to your map.
- ❖ Type in Bishop Joint Union High.
- ❖ Click the **Update** button at the top of the page to save and apply your changes; the page will reload. (See **Figure 10**)

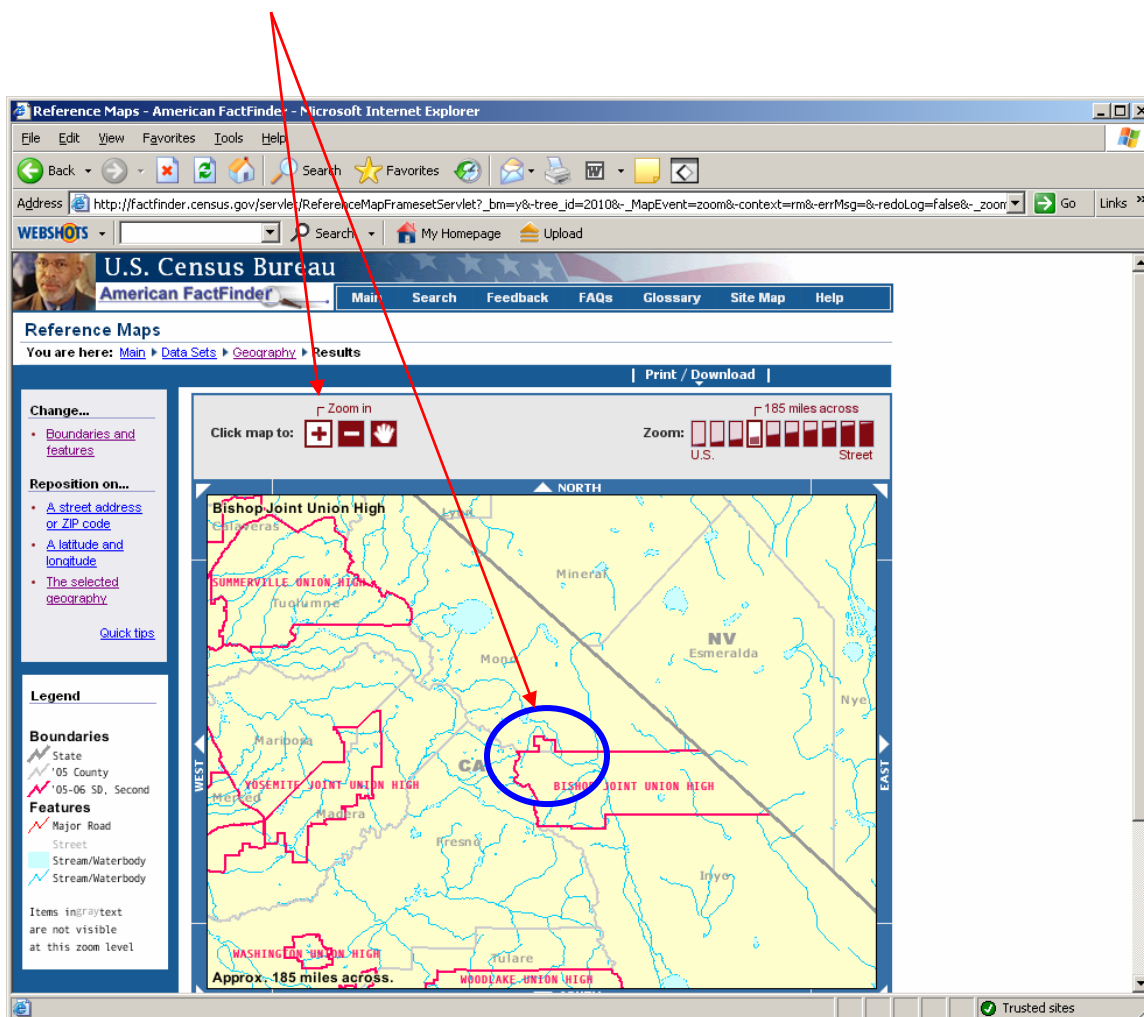


**Figure 9**

- ❖ This is how the map will be displayed at first.
- ❖ Now you can use the **zoom in and out and pan tools** to get a closer look at your selected school district. (See Figure 11.)

**Note: If the map does not zoom in, you may have to disable your pop-up blocker.**

- ❖ Click on the “**Zoom In**” tool
- ❖ Click on a spot on the map



**Figure 10**

This map is zoomed in to “**Approx. 7 miles across**”.

- ❖ Note: Several features, such as roads, are viewable only at certain scales. As you zoom in on your map, they will begin to appear.

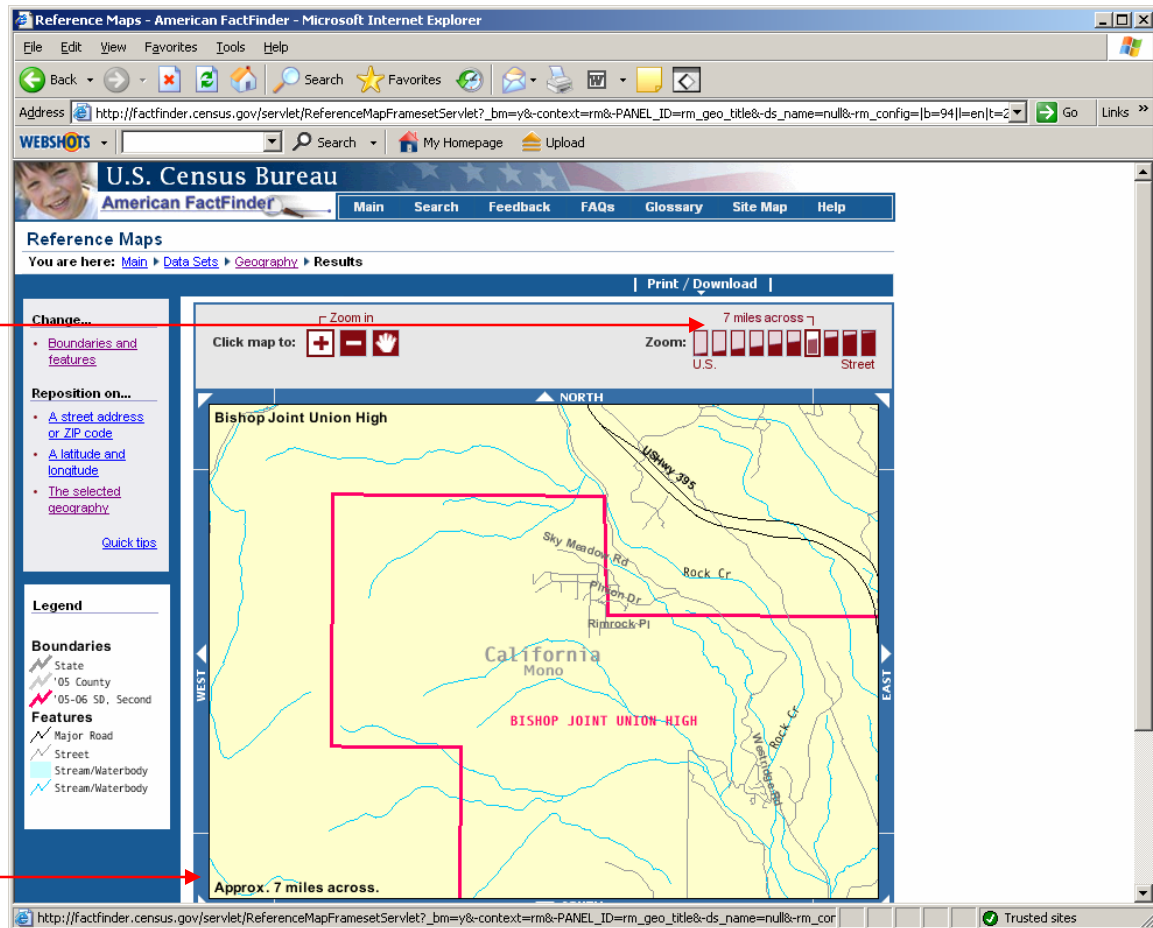


Figure 11

## ❖ Other Options

- **Print**
- **Download** (Saves map in PDF format)
- **Save Query** (Saves map as .xql)
- **Load Query** (Open previous saved Queries as .xql)

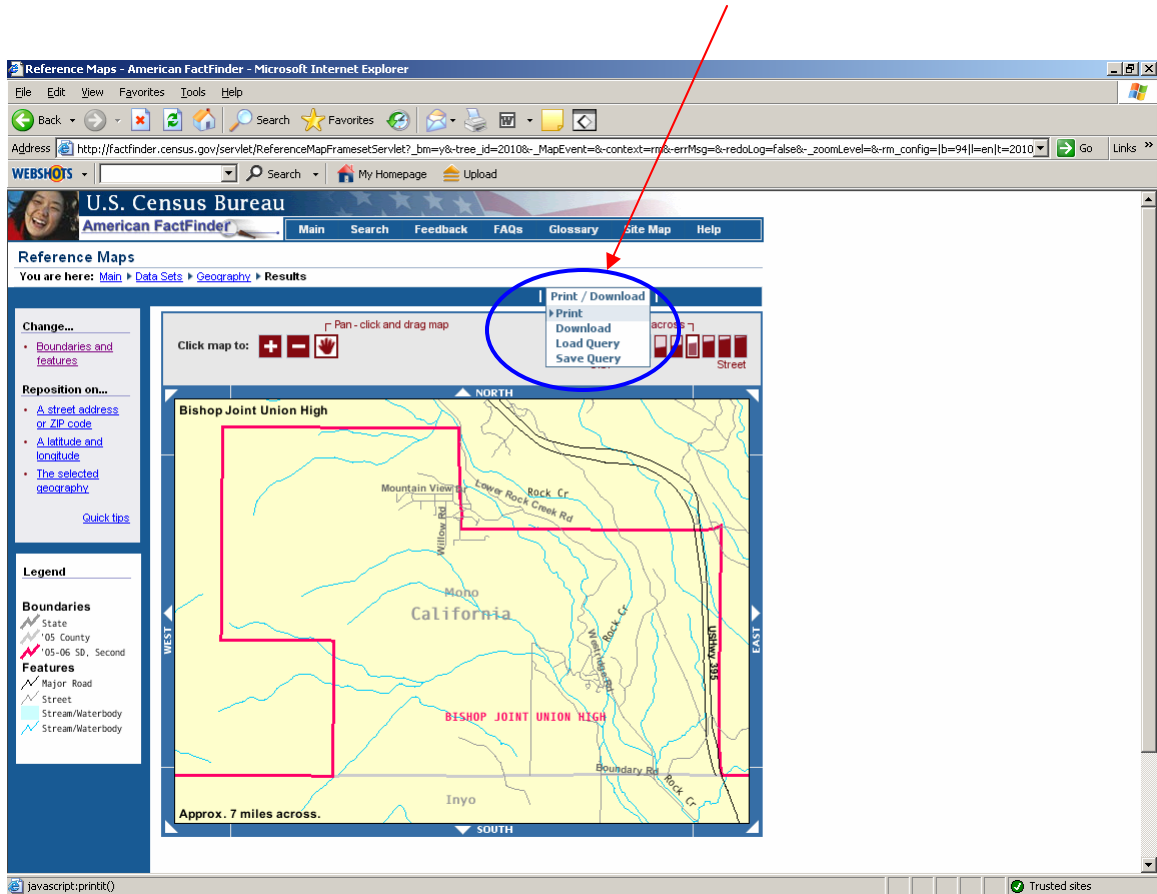


Figure 12